



## **Pupil Behaviour Policy**

### **Stage 1**

***At this stage the child may miss a break time or Golden Time.***

Examples of misbehaviour in the classroom/school that may trigger this include :

Shouting out in class  
Disturbing others  
Not listening to instruction/explanation  
Not using equipment properly  
Saying mean things  
Talking when the member of staff is talking  
Not letting other join in (excluding)  
Not following the rules  
Not completing homework  
Saying unkind things  
Being bossy  
Whispering to make others feel uncomfortable  
Leaving the room without asking permission  
Not tidying away  
Pushing and shoving in the line  
Talking in assembly  
Running in school  
Using apparatus and equipment inappropriately  
Making too much noise around school  
Not putting clothes and bags on the cloakroom pegs  
Silly behaviour in class  
Chatting in assembly  
Making fun of others

**Actions :**

**The child will be spoken by the teacher**

## **Stage 2**

***At this stage the child may miss a whole day of break times and/or Golden Time.***

Examples of misbehaviour in the classroom/school that may trigger this :

### **Continued misbehaviour**

Persistent low level disruption

Lying to the member of staff

Ignoring the request from a member of staff

Spitting

Persistently no effort in class

Repeatedly not following instructions (defiance)

Swearing

Kicking or punching someone

Rude gestures

Play fighting

Continually making fun of others and causing upset

Damaging property (rules, pencils, drawing on desks etc)

Taking other people's belonging.

### **Actions :**

The child is spoken to and may be asked to complete a **Think Sheet**.

The child's parents may be spoken to.

The incident would be formally recorded.

The head or deputy would most likely be informed.

## **Stage 3**

***At this stage the child may miss at least one day of break times and depending upon the seriousness of the misbehaviour, representative opportunities taken away and access to sports clubs, Kidz Club and Breakfast Club.***

Examples of misbehaviour in the classroom/school that may trigger this include :

### **Continued misbehaviour**

Proven case of bullying

Fighting

Answering back and arguing

Being rude and belligerent to an adult

Letting the school down on a trip (shouting, dangerous behaviour)

Racist or discriminatory remarks or gestures

Aggressive, threatening or intimidating behaviour

Endangering others

Running out of school

### **Actions :**

The child would be spoken to and is asked to complete a Think Sheet.

The child's parents may be spoken to.

The incident would be formally recorded.

The head or deputy would be informed and may speak to the parents.

A formal letter would be sent to the parents explaining that any future incident/misbehaviour may result in a one-day suspension.

## **Stage 4**

***At this stage the child will be suspended for one school day***

Examples of misbehaviour in the classroom/school that may trigger this include :

### **Continued misbehaviour**

Proven case of bullying

Fighting

Answering back and arguing

Being rude and belligerent to an adult

Letting the school down on a trip (shouting, dangerous behaviour)

Racist or discriminatory remarks or gestures

Aggressive, threatening or intimidating behaviour

Endangering others

Running out of school

**Actions :**

The child would be spoken to and asked to complete a Think Sheet.

The child's parents would be spoken to.

A formal letter would be sent to the parents explaining that any future incident/misbehaviour may result in a one-week suspension.

## **Stage 5**

***At this stage the child will suspended for a week***

**Continued misbehaviour (as detailed above)**

**Actions :**

The child would be spoken to and asked to complete a Think Sheet.

The child's parents would be spoken to.

A formal letter would be sent detailing the one-week suspension.

## **Stage 6**

***At this stage the child will be permanently excluded***

**Continued misbehaviour (as detailed above)**

**Actions :**

The child's parents would be spoken to.

A formal letter would be sent detailing the permanent exclusion.

The Chair of Governors would be informed.

The LEA would be informed.

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